

SECRET

Office Memorandum

UNITED STATES GOVERNMENT

TO : Advisor for Management

CONFIDENTIAL 20 August 1951

FROM : Chief, Class. & Wage Division

SUBJECT: Upgrading of Slot ☐ FDP T/O

It is requested that Slot ☐ FDP
be changed from Clerk-Typist, GS-3 to Clerk, GS-4. An audit of the duties
and responsibilities being performed justifies the change.

Chief, Class. & Wage Div.*OK [signature] 5 Sept*

JOB NO. _____ BOX NO. _____ FILE NO. _____ DOC. NO. 20 NO CHANGE
IN CLASS/DECLASS/CLASS CHANGED TO: TS S C RET. JUST 02
NEXT REV DATE 1979 DATE 80/5/79 REVIEWER ☐ REEDOC. 02
NO. PGS. 1 CREATION DATE _____ ORG COMP. 32 CPL 32 ORG CLASS S
REV CLASS C REV COORD. _____ AUTH: HR 70-3

373

*Jim 9/5/51***CONFIDENTIAL****SECRET**

1951